



# Mentone Park Primary School

## Parent Payment Arrangements 2022

7 June 2022

Dear Parent/Guardian,

School Council wishes to thank our parent community for their ongoing financial support of our school and its programs through Family Payments and Contributions. Our entire Mentone Park PS community must be congratulated for the strength, dedication and resilience you have shown through yet another interrupted year. We have continued to make adjustments to our curriculum delivery whilst also maintaining our high standards of social, emotional and academic care.

As a consequence of our inability to come together as a school community, our ability to fundraise has been significantly impacted. Without our regular Mothers and Father's Day events, free dress days, sausage sizzles and the extremely popular and successful Kingston Colour Run our ability to fund programs has been impacted by approximately \$30 000 dollars. This is in addition to last year's fund-raising shortfall.

We have recently completed an audit of items already onsite, and we have taken current stock levels into account when purchasing for next year. Student personal resources will continue to be used for the remainder of this year and will be taken home in the last week of school.

Recent financial contributions have resulted in significant investments in STEM equipment, laptop computers, and ICT infrastructure upgrades to assist our staff to provide high quality programs for your children. This investment in ICT continued into 2021 with the purchase of new laptops for our senior school students.

Moving forward into 2022 we will continue to invest heavily into Literacy, Numeracy and ICT as well as placing a strong commitment to upgrading our health and wellbeing support programs throughout the school. Your contributions will assist us to implement a number of key programs with a focus on mental health and wellbeing.

We greatly appreciate all parents' full support to generate the funds required to deliver these programs with the necessary resources. We would like to emphasize that this money is used during the school year for the direct and immediate benefit of each individual student. We make every effort to keep the cost of items and activities to a minimum and affordable to all families.

### **2022 contributions are divided into 3 areas**

- 1. Curriculum Contributions** - items and activities that students use, or participate in, to access the Curriculum

These funds, which are outlined clearly in the attached letter, support your child to participate in all learning areas. This year stationery packs will be purchased online through our school supplier KaKaKids. You simply log in, [www.booklistsmpps.com](http://www.booklistsmpps.com), select **PURCHASE BOOKLISTS** and enter the code **mpps4935** to access your book lists and follow the prompts to complete your order. You can choose to either order and pay online and have the books delivered to the classroom for start of term 2022 or, you could source your own as per attached list. If you do purchase your own, please include all items on the list.

## 2. Other Contributions - for non-curriculum items and activities

We continue to welcome your voluntary contributions to support our school.

- a. General Voluntary Contributions go towards all of our school's priorities for 2022 as well as providing additional activities and services for all students. In 2022 this will be used to facilitate number of mental health and wellbeing initiatives.
- b. The Building and Library Funds, which are tax deductible, are managed under Government guidelines and are used exclusively to provide resources for our students. All donations to these funds are fully tax deductible. These will be used to enhance the resources of the library, including ICT resources that will be housed in the library area, and maintenance and upgrades to our buildings.
- c. Voluntary contributions to ICT assist the upgrade of our ICT resources and infrastructure. Grounds contributions allow us to maintain the grounds and playgrounds and employ a grounds maintenance person to assist with regular upkeep.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Excursions, incursions, camps, swimming, and sport activities which are a vital component of your child's learning experience, will be charged individually throughout the year closer to the event.

**This is a change to previous years but is in line with changes to the Department of Education and Training Parent Payment Policy.**

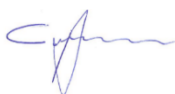
Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Our school understands that families may experience financial difficulties and values a proactive approach to supporting families. Alternative payment arrangements are available through the school. Please see Cameron Agars (Principal) or Menik Weljange (Business Manager) if you would like to discuss and arrange alternative payment options.

If you have any queries or wish to discuss your circumstances and the options available to you, please contact the school to make an appointment.

The 2022 Parent Payment Policy – On Page Overview is attached to this document.

Yours sincerely,



Cameron Agars  
Principal

Trent Brickle  
School Council President

# PARENT PAYMENTS POLICY

## One Page Overview



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



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## STEP 1: INDIVIDUAL STUDENT STATIONERY PACKS

Stationery packs will be purchased online through our school supplier KaKaKids. You simply log in, [www.booklistsmpps.com](http://www.booklistsmpps.com), select **PURCHASE BOOKLISTS** and enter the code **mpps4935** to access your book lists and follow the prompts to complete your order.

Alternatively, you could source your own stationery pack as per the attached list. Please ensure your child has all items on the list by the start of the school year.

## STEP 2: TOTAL VOLUNTARY CONTRIBUTIONS

1. CURRICULUM CONTRIBUTIONS- items and activities that students use, or participate in, to access the Curriculum	
	AMOUNT
<b>Specialist consumables, materials &amp; equipment for STEAM/ Art/ PE</b>	<b>\$240.00</b> (this remains the same as 2021)
Visual Art – paint, crayons, canvas, glitter, coloured paper	
STEM materials- classroom consumables	
Performing Arts- equipment and classroom consumables	
PE- equipment	
Printing/Photocopy Worksheets & Learning Materials	
<b>Online Subscriptions</b> including Literacy Planet, Essential Assessment and Matific	
<b>TOTAL CURRICULUM CONTRIBUTIONS</b>	

2. OTHER CONTRIBUTIONS	
	AMOUNT
<b>General Voluntary Contributions:</b> These funds go towards all of our school's priorities for 2022 as well as providing additional activities and services for all students	Please nominate Your Voluntary Contribution on the payment summary sheet
<b>Building Fund – THIS DONATION IS TAX DEDUCTIBLE:</b> These voluntary contributions will help to maintain and develop our school buildings.	
<b>Library Fund – THIS DONATION IS TAX DEDUCTIBLE:</b> These voluntary contributions will help to enhance our library resources.	
<b>Voluntary Financial Contribution – Grounds:</b> These voluntary contributions will help with maintaining and developing our extensive school grounds and gardens employment of a grounds maintenance person to assist with the regular upkeep.	
<b>Voluntary Financial Contribution – ICT:</b> These voluntary financial contributions will help the purchase of additional Information Technology equipment across our school.	
<b>TOTAL OTHER CONTRIBUTIONS</b>	



## **EXTRA CURRICULAR ITEMS**

**Mentone Park Primary School** offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. For example, school photos, excursions, incursions, School BBQ, swimming, and other events. These will be invoiced separately throughout the year and are provided on a user-pays basis.

## **PARENT PAYMENT ARRANGEMENTS**

Our school understand that families may experience financial difficulties and values a proactive approach to supporting parents experiencing hardship. If you would like to discuss alternative payment arrangements that would suit your individual situations, please feel free to contact:

- Cameron Agars (Principal) on 9583 4935 or email [Cameron.Agars@education.vic.gov.au](mailto:Cameron.Agars@education.vic.gov.au)
- Menik Weliange (Business Manager) on 9583 4935 or email [Menik.Weliange@education.vic.gov.au](mailto:Menik.Weliange@education.vic.gov.au)

**Parents or guardians who hold a current health care or pension card maybe eligible for financial help through the Camps, Sports, and Excursion Fund. To apply or for further information, please contact the school office.**



**STUDENT NAME:** \_\_\_\_\_

**PARENT NAME:** \_\_\_\_\_

**CONTACT NO.** \_\_\_\_\_

SECTION	AMOUNT
<b>1. Voluntary Contributions</b>	<b>To be purchased through KaKaKids link or sourced privately.</b>
Curriculum Contributions	\$ .....
Other Contributions	\$ .....
Building Fund Donation – <b>TAX DEDUCTIBLE</b>	\$ .....
Library Fund Donation - <b>TAX DEDUCTIBLE</b>	\$ .....
ICT	\$ .....
Grounds	\$ .....
	<b>SECTION 2 SUB TOTAL</b> \$.....
	<b>TOTAL CONTRIBUTION</b> \$.....

**PAYMENT OPTIONS** – Please tick your payment option

<input type="checkbox"/> A	Full payment prior to 28 January 2022
<input type="checkbox"/> B	Two payments – 28 January & 17 June 2022
<input type="checkbox"/> C	Other payment arrangements

**PAYMENT METHOD** – Please tick your payment method

Direct Deposit     B Pay     Qkr!     Cash     Credit Card

*If you would like the amount to be automatically deducted on a selected date please complete the Credit Card section below. VISA and MASTERCARD will be accepted*

**SIGNED** \_\_\_\_\_ **DATE** \_\_\_\_\_

**DETAILS FOR CREDIT CARD PAYMENT**

<b>PARENT NAME</b>		
<b>Please charge my Credit Card</b>	<b>1<sup>st</sup> Deduction – 28 January 2022</b> \$.....	<b>2<sup>nd</sup> Deduction – 17 June 2022 (if option B is selected)</b> \$.....
<b>Credit Card No.</b>	.....	
<b>Expiry Date:</b>	.....	
	<b>Security Code:</b> .....	
<b>Cardholder's Signature</b>	<b>Mobile Number</b>	

